Subject: Online-Seminar - Your registration
From: apache webserver <apache@rw22dec1.jura.uni-sb.de>
Date: Mon, 17 Feb 2003 14:48:18 +0100
To: neuendorf@informatik.hu-berlin.de

Dear participant,

we confirm your pre-registration to the Online Seminar 2003!
Congratulations, you have taken a first step towards an online event which in our experience in previous years is very exciting and valuable.

Due to the many incoming registration inquiries (in the summer term 2000 the final total was more than 630), the Consortium has agreed that it would be a highly beneficial step to ask you for the submission of an account relating to your experiences with online learning. Therefore, to be considered for participation, you should submit a short but descriptive practical account of an experience you have had with on-line learning by 24th February 2003.

The account should include with brief descriptions under the following headings:
- Topic of the course
- Subject area (generic, discipline/subject specific)
- URL
- Pedagogical approach
- Instructional setting (country, educational system, institution, etc),
- Participants (target audience)
- Study mode
- Teaching methods used
- Materials used
- Assessment
- Length of use / course duration
- Technical context (setting, features, access etc.)

The account should furthermore include comments on the following aspects
- expectations, execution, support, barriers, enablers,
- success of the course/technique/experiences
- the quality assurance and evaluation: what was done to ensure the quality and how was it performed
- one finding, and
- what was done with that finding.

If you have not any experience yet, you could start by taking a look at one of the many online-courses available on the Internet (you can easily find some by using a search engine) and analyse the structure according to the categories proposed above. Rather than just describing the course it would then be of outmost importance to include your personal opinion on what you think about the case, potentials and barriers, including an investigation of how quality is ensured and demonstrated to the public.

The output of the incoming accounts might contribute to a compendium of illustrative cases and practical guidelines and strategies. The account will be the basis of our assessment and selection of participants. The selection committee will meet in February and you will be informed of the results. Selected participants will then invited to take part in the course and to enter the user-restricted virtual learning environment.

To be considered for participation in the online seminar, please submit your account by email, in one of the following formats (RTF, Microsoft Word, html, plain ascii text), to casestudy@online-seminar.net .

Full details on the online seminar will be frequently updated at:
http://www.online-seminar.net .

-- Important Dates --
Submit case study: 24th February 2003
Notification of acceptance: 28th February 2003

International online seminar: 3rd March – 30th Mai 2003

The Ikarus (how we named the online seminar) project is supported by the European Commission as part of its MINERVA action on distance education http://europa.eu.int/comm/education/socrates/minerva/ind1a.html .

The seminar organisers you will find here:
http://www.online-seminar.net/ext/about.html