



Review Reports: a Means to Collect Experience and Feedback

Joint Course on Software Engineering

Klaus Bothe

*3rd Workshop Software Engineering Education and Reverse Engineering,
Ohrid, Macedonia, 2003*

*Institute of Informatics, Humboldt University – Berlin, Germany,
bothe@informatik.hu-berlin.de*

Review Reports: a means to Collect Experience and Feedback

1



The task of reviews

- General technique to assess the state of software

Review: A process or meeting during which a work product ... is presented to project personnel, managers, users, customers, or other interested parties for comment or approval. Types include code review, design review, formal qualification review, requirements review, test readiness review (IEEE Std. 610.12-1990).

Review Reports: a means to Collect Experience and Feedback

2

Reviews in our project

Course materials

Review: A process or meeting during which a work product... is presented to project personnel, managers, users, customers, or other interested parties for comment or approval. Types include code review, design review, formal qualification review, requirements review, test readiness review (IEEE Std. 610.12-1990).

We 😊

Review Reports: a means to Collect Experience and Feedback

3

Work product: course materials

Participants	Topics	Syllabus
Schedule	Slides (ppt, pdf)	Assignments
Basic Principles	Documents	Case Studies
F.A.Q.	Discussion	Literature

Work product: all parts of the course materials

Main part: 5 Parts, 27 Topics, 1400 Slides

Review Reports: a means to Collect Experience and Feedback

4



Review report form (1)

Review report

Review object: (e.g. topic03.ppt)
Version: (e.g. Mar.23,2003)
Reviewer(s): (e.g. K. Zdravkova)
Date: (e.g. May.23,2003)

1. General remarks and general impression concerning the state of the review object (e. g. too many textual slides - should be replaced by figures)
2. Contents errors and misspellings in the slides (e.g. wrong contents)
3. Physical errors in the slides (e.g. the order of animated parts)
4. Slides with a bad style and suggestions for improvements (e.g. too much contents, too textual)

Review Reports: a means to Collect Experience and Feedback

5



Review report form (2)

5. Deviations from the style guides (e.g. slide 3: question to students not in a cloud)
6. Additional suggestions for improvements and extensions of the review object
7. Lecture notes for particular slides: (e.g.slide3: LN adequate, missing, should be extended, too long)
8. Experience report from a lecture:
 - conveniences and inconveniences
 - involvement of students (by questions)
9. Experience with the translation into the native language
10. Suggestions to improve the review report form

Review Reports: a means to Collect Experience and Feedback

6

Review object: a topic of a certain version as a whole (topic = semantic unit)

1. General impression of the whole topic

6. Suggestions for improvements

+

New slides (ppt)

Review Reports: a means to Collect Experience and Feedback

7

Review of single slides

2. Contents errors (including misspellings)?

3. Physical errors (animation, place of slide elements)?

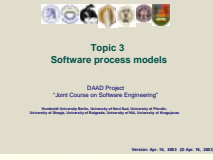
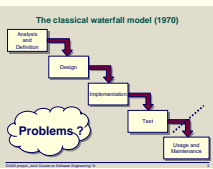
4. General assessment of the slide style

5. Deviations from the style guides?

Review Reports: a means to Collect Experience and Feedback

8

Review of the lecture notes

1	 <p>Topic 3 Software process models</p> <p>GD&D Project "Joint Course on Software Engineering" University of Pavia, University of Bergamo, University of Parma November, April 10, 2003 (20 April 10, 2003)</p>	<p>Topic 3: Lecture Notes (instructions for the lecturer)</p> <p>Author of the topic: ... English version: ... Author of the lecture notes: ...</p> <p>About the subject of this topic: ...</p> <p>To do: ...</p> <p>Slides that could be improved and replaced: ...</p> <p>Duration of the lecture: ...</p> <p>History of changes: ...</p>	
2	 <p>The classical waterfall model (1970)</p>	<p>Contents: ...</p> <p>Methodology: ...</p> <p>Remarks: ...</p> <p>Answer to the question 'Problems?': ...</p>	<div style="border: 1px solid black; padding: 5px; background-color: #e0f2f1;"> <p>7. Lecture notes: adequate, missing, too long ... ?</p> </div>

Review Reports: a means to Collect Experience and Feedback

Review report form (1)

Review report

Review object: (e.g. topic03.ppt)

Version: (e.g. Mar.23,2003)

Reviewer(s): (e.g. K. Zdravkova)

Date: (e.g. May.23,2003)

1. General remarks and general impression concerning the state of the review object (e. g. too many textual slides - should be replaced by figures)
2. Contents errors and misspellings in the slides (e.g. wrong contents)
3. Physical errors in the slides (e.g. the order of animated parts)
4. Slides with a bad style and suggestions for improvements (e.g. too much contents, too textual)

Points 1-5: assess the current state of the document

Point 1: the whole topic

Points 2-5: contents of particular slides

Review Reports: a means to Collect Experience and Feedback

Review report form (2)

5. Deviations from the style guides
(e.g. slide 3: question to students not in a cloud)

Compare with document „Slide style guides“
6. Additional suggestions for improvements and extensions of the review object

Are the instructions for the lecturer adequate?
7. Lecture notes for particular slides:
(e.g. slide 3: LN adequate, missing, should be extended, too long)

8. Experience report from a lecture:
 - conveniences and inconveniences
 - involvement of students (by questions)

Requirement: lecture has been held
9. Experience with the translation into the native language

Translation to national languages
10. Suggestions to improve the review report form


Metaquestion

Review Reports: a means to Collect Experience and Feedback 11


Review reports: the purpose in our project

Involved persons with an opinion to the lecture material


lecture notes provider



translator

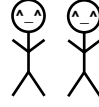


original developer

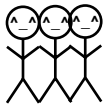


Topic 5


modifiers



lecturers



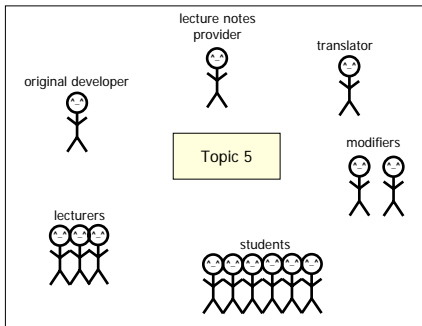
students



Review Reports: a means to Collect Experience and Feedback 12

Review reports: the purpose in our project

Involved persons with an opinion
to the lecture material



Main purposes:

1. Collect information on the current state of a review object from different persons
 2. Draw conclusions:
 - evaluate the review reports
 - modify and extend the material
- Discussion forum
→ Version management